




MEMORANDUM
OFFICE OF THE MAYOR

DATE: February 1, 2007

TO: Kay Sullivan
Clerk of the Board of County Commissioners

FROM: 
Carlos Alvarez, Mayor
Miami-Dade County

SUBJECT: Delegations of Powers and Functions Under Article 9 of the Charter

Pursuant to the powers of the Mayor in article 9 of the Miami-Dade County Home Rule Charter, I hereby make the following delegations:

1. The duties of the County Assessor of Taxes shall be performed by the Property Appraiser.
2. The duties of the County Tax Collector shall be performed by the Director of the Finance Department, subject to the concurrence of the Clerk of Court.
3. The duties of the County Surveyor shall be performed by the Director of the Public Works Department.
4. The duties of the Purchasing Agent shall be performed by the Director of the Department of Procurement Management.
5. The duties of the County Supervisor of Registration shall be performed by the Director of the Elections Department.
6. The duties of the Office of Sheriff shall be performed by the Director of the Police Department.

c: George Burgess, County Manager
Murray A. Greenberg, County Attorney
