



**Resource Conservation Committee Meeting**  
**Thursday, 10/16/08**  
Minutes by Carlos Medina (DERM)

**Item 1**

- Meeting was called to order by Stanley Edouard (DERM) at 2:12 pm.

**Item 2**

- Mike Sisk (Shred-it) spoke about how his company works. They set up lock shredding consoles within the departments that hold specially designed secure “blue bags”. Customer Service Representatives from Shred-it then pick up the console contents on a schedule given by the County departments. They take the filled blue bags to their mobile shredding truck; the documents are taken to their facility and dumped onto rails which then compile the materials into bails. Finally, those bails are transported to Georgia Pacific and go into an acid process to be recycled and converted into paper plates, cups, etc.
- Shred-it has already placed several shredding consoles around different County departments such as Finance, GSA, ETSD, Tax Office, etc. Up to now, Seaport is the only department not using Shred-it.
- Shred-it does not weigh the shredding on site. They basically know what each container can hold and use a composite weight which is pretty accurate.
- Shred-it keeps track of the materials the County gives to them through a tally sheet which is given to both the driver and County employee. This tally sheet is then compiled into an excel spreadsheet and a copy is given to the County for their records.
- Shred-it can shred anything except wet paper or FedEx comprised envelopes.

**Item 3**

- Christopher (OSBM) and Gale (PWD) gave a presentation about the National Recycling Coalition (NRC) Congress & Expo which took place at Pittsburg. They gave several examples of what other companies are doing to be more environmentally friendly: 1) Budweiser is making their beer cans out of recyclable materials, 2) Nike has a machine that recycles all parts of sneakers, 3) Coca Cola has cans that are almost 100 percent recycled.
- Gale gave statistics on recycling, for example, that 315 million computers from 1997-2004 went into landfills, average life of a cell phone is 18 months, clean paper can be recycled 9 times, and how plastic bottles can be recycled into carpet.
- Christopher spoke about [www.epeat.net](http://www.epeat.net) and how this website identifies systems that meet environmental requirements for desktop computers (CPUs), laptops, monitors, & integrated systems.

**Item 4**

- Stanley welcome aboard to the RCC Ana Hendrix (BCCO), Ana Castro-Cabrera (ETSD) and Rod Buenconsejo (Aviation).

**Item 5**

- Stanley said that Herman from DPM was taking the Southeastern Recycling Company’s contract to the County’s Attorneys Office to make the necessary corrections that specified that County departments will not be liable for any Southeastern bins. Daniel mentioned that the contract does not specify clearance height- bins need to be carried outside and rolled out of his department’s loading dock for the recycling company to be able to pick them up.

**Item 6**

- Committee approved August and September minutes.

**Item 7**

- Christopher said that the County updates their computer systems every Wednesday- Do not turn off computers just log off and turn off monitors to save electricity.
- Team Metro's name changed to the Office of Neighborhood Compliance

**Item 8**

- Meeting was adjourned at 3:55 pm.

<b>Miami-Dade Resource Conservation Committee</b>				<b>Minutes</b>	
<b>Meeting Date: September 18, 2008</b>					2006
<b>Attendance Roster</b>					2007
<b>Meeting Minutes: Carlos Medina</b>					2008
<b>Primary Rep.</b>	<b>Dept.</b>	<b>Alternate</b>	<b>Primary Initial</b>	<b>Alternate Initial</b>	
Abreu, Edsel	HR	?			
Aldrich, Gale	DHS	Reese, Joann			
Atkins, William	CAA	Singleton, Yolanda	Present		
Balfour, Herb	DERM	Hernandez, Sara	Present	Present	
Bazzani, Manuel	Aviation	Buenconsejo, Rod	Present	Present	
Beltran, Mayra	CSD	Flevaris, Bobby	Excused		
Birdwell, Ruth	PA	Wyche, Corinthia	Present		
Blanc, Newton	ONC	?	Present		
Boersma, Carol	Independent Review Panel	?			
Bran, Ricardo	ITC	?			
Brannock, James	MDCR	Marquez, Richard			
Callava-Fernandez, Maria	OCHP	?			
Camejo, Oscar	MPO	Palmer, Donna			
Campbell, Kyndal	Vizcaya	Rustin, Jim	Present		
Carelus, Luke	CRD	?			
Casaday, Gail	PWD	Saldivar, Yadiris	Present		
Castro-Cabrera, Ana	ETSD	Bianchi, Carlos	Present		
Colbourne, Yvette	SWM	Massa, Jeanmarie			
Cole, Michael	MDPD	Anderson, John	Present		
Cornely, Tina	MAM	?			
Coughlin, Dan	GSA Store	?			
Douglass, Daniel	GSA, Fac. Mgt.	Racine, David	Present		
Edouard, Stanley	DERM	Medina, Carlos	Present	Present	
Eichenbaum, Anita	MDFR	Mur, Marcia	Present		
Fernandez, Liliana	CEO	?			
Hamilton, Mark	GSA, Fleet	Paredes, Hector			
Hope, Becky	Seaport	Williams, Bann	Present		
Iglesias, Marivi	GIC	Shycko, Jaime	Present		
Jackson, Katherine	AMS	?			
Krafick, Stanley	Building	Smith, R. Terry			
Kong, Christopher	OSBM	Horton-Tavera, Amy	Present		
Ledesma, Yvonne	ME	?			
Maresma, Leonel	LIB	Gorgoy, Lluis			
Negahban, Sherry	WASD	Caveda, Ana		Present	
Nisely, David	HT	?			

Plummer, Tom	GSA, OTV	?	Present	
Richard, Robert	BCCO	Hendrix, Ava		Present
Romero, Reynaldo	JAC	Edmeade, Dossity		
Rowe, Garrett	DP&Z	?		
Saboya, Maria	Elections	Konstantinidis, Anestis		Present
Sanchez, Rodzandra	COE	Cedeno, Rachelle		
Solomon, Bill	MDP&R	Seaman, Jon		Present
Stringer, Amelia	HFA	?		
Taveras, Caonado	ADA	Hyam, Ilene		
Taylor, Coralee	DBD	Ferguson, Asa	Present	Excused
Thomas-Jones, Donna	FIN	Callwood, Debra	Present	
Thompson, Audie	GSA, Printing	?	Excused	
Toledo, Adien	MDTA	Sharifi, Akbar		
Torres, Militssa	CUA	Pezoldt, Dana	Present	
Troner, Susannah	OSS	Nirmul, Devesh		
Villarreal, Angel	ASD	Diaz, Virginia	Present	
Wiggins, Drakus	DPM	Smith, Doris	Present	
<b>Guest</b>	<b>Dept.</b>	<b>Company</b>		
<b>Mike Sisk</b>		<b>Shred-it</b>		