



Resource Conservation Committee Meeting
Thursday, 8/21/08
Minutes by Carlos Medina & Stanley Edouard (DERM)

Item 1

- Meeting was called to order by Herb Balfour at 2:10 pm.

Item 2

- Committee was advised that today's meeting will be recorded and maintained by the committee chair. Meeting minutes will be transcribed for committee review/acceptance.

Item 3

- June and July minutes were approved by Committee.

Item 4

- A presentation was done by Eric Miranda and Mark Nickerson from World Petroleum Corp. about the types of materials that his company was going to pick up from County buildings. Some of the materials mentioned were batteries and fluorescent lamps.

Item 5

- Arianne Oliva and Armando Aguilera from DERM's computer support gave the Committee a brief explanation about the program and its function. Bill brought up a question about granting access to some other department employees that help him collect recycling information for the Annual Report. Armando said that he would be able to include additional employees to the program. But by granting them access at phase I, they will have the ability to erase all the information that has already been entered by others in the same department by clicking on the box, "**We had no other recycled-content items to report**" and pressing SAVE.

Item 6

- Herb introduced the new members to the Committee: Katherine Jackson (AMS), Caonabo Taveras (ADA), Carol Boersma (IRP), Newton Blanc (Team Metro), Amelia String (HFA), Liliana Fernandez (CEO), and Marivi Iglesias (GIC)

Item 7

- Stanley spoke about National Recycling Coalition (NRC) workshops that Christopher Kong and Gail Casaday were going to attend in mid September. The objective of NRC is to eliminate waste and promote sustainable economies through advancing sound management practices for raw materials in North America. They host the Annual Congress & Expo each year in a different city to bring their members and others together for several days of outstanding educational and networking opportunities. NRC also works closely with its affiliated state and regional recycling organizations around the nation.

Item 8

- Carlos suggested to the Committee that it might be a good idea to have the RCC minutes written down by a Court reporter, since the minutes have to be recorded, are time consuming, and have to be written down. He mentioned that the fee to have a Court Reporter would be around \$75.00 an hour. Committee members did not approve, they want a more cost effective method.
- CAA rep informed the committee of a Sony voice recorder with the capability of transcribing recordings into a digital format. This device will be available for a trial run by September's meeting.

Item 9

- Christopher spoke about having the Committee purchase compact fluorescent bulbs as a promotional item from the RCC. Referring to Home Depot's coupon campaign which promoted CFLs to homeowners, Chris stated this will help improve communication between larger and smaller County Departments. A vote on this proposal was not taken at this time.

- Christopher mentioned utilizing the NACO's Challenge to promote the RCC's recycling initiatives to County employees. In addition, having an RCC logo placed alongside the County logo is a "no cost" activity which will help promote the committee. Committee chair will have to look into any AO on separate branding/logo issues.

Item 10

- Herb recommended setting up a small group of RCC members, by next month, that will discuss with the vendors the County's interest in developing and implementing an effective and economical recycling program with County buildings. Committee approved.

Miami-Dade Resource Conservation Committee				Minutes	
Meeting Date: August 21, 2008					2006
Attendance Roster					2007
Meeting Minutes: Carlos Medina					2008
Primary Rep.	Dept.	Alternate	Primary Initial	Alternate Initial	
Abreu, Edsel	HR	?	Present		
Aldrich, Gale	DHS	Reese, Joann		Present	
Atkins, William	CAA	Singleton, Yolanda		Present	
Balfour, Herb	DERM	Sara Hernandez	Present	Present	
Bazzani, Manuel	MDAD	Leal, Gustavo	Excused		
Beltran, Mayra	CSD	Flevaris, Bobby	Present		
Birdwell, Ruth	PA	Wyche, Corinthia	Present		
Blanc, Newton	Team Metro	?	Present		
Boersma, Carol	Independent Review Panel	?			
Bran, Ricardo	ITC	?			
Brannock, James	MDCR	Marquez, Richard			
Cacicedo, Pedro	ETSD	Bianchi, Carlos			
Callava-Fernandez, Maria	OCHP	?			
Camejo, Oscar	MPO	Palmer, Donna			
Campbell, Kyndal	Vizcaya	Rustin, Jim			
Carelus, Luke	CRD	?			
Casaday, Gail	PWD	Saldivar, Yadiris	Present		
Colbourne, Yvette	SWM	Massa, Jeanmarie			
Cole, Michael	MDPD	Anderson, John	Present		
Coughlin, Dan	GSA Store	?			
Cornely, Tina	MAM	?			
Douglass, Daniel	GSA, Fac. Mgt.	Racine, David	Present		
Edouard, Stanley	DERM	Medina, Carlos	Present	Present	
Eichenbaum, Anita	MDFR	?	Excused		
Fernandez, Liliana	CEO	?			
Hamilton, Mark	GSA, Fleet	Paredes, Hector			
Hope, Becky	Seaport	Williams, Bann	Present		
Iglesias, Marivi	GIC	Shycko, Jaime	Excused		
Jackson, Katherine	AMS	?	Excused		
Kong, Christopher	OSBM	Horton-Tavera, Amy	Present		
Ledesma, Yvonne	ME	?			
Maresma, Leonel	LIB	Gorgoy, Lluís			
Negahban, Sherry	WASD	Caveda, Ana		Present	
Nisely, David	HT	?			

Plummer, Tom	GSA, OTV	?	Present	
Richard, Robert	BCCO	?	Present	
Romero, Reynaldo	JAC	Edmeade, Dossity		
Rowe, Garrett	DP&Z	?	Excused	
Saboya, Maria	Elections	Konstantinidis, Anestis	Excused	
Sanchez, Rodzandra	COE	Cedeno, Rachelle		
Solomon, Bill	MDP&R	Seaman, Jon		Present
Sotolongo, Vivian	Building	Smith, R. Terry		
Stringer, Amelia	HFA	?		
Taveras, Caonado	ADA	Hyam, Ilene		
Taylor, Coralee	DBD	Ferguson, Asa		Present
Thomas-Jones, Donna	FIN	Callwood, Debra	Present	
Thompson, Audie	GSA, Printing	?	Excused	
Toledo, Adien	MDTA	Sharifi, Akbar	Present	
Torres, Militssa	CUA	Pezoldt, Dana	Present	
Troner, Susannah	OSS	Nirmul, Devesh	Present	Present
Villarreal, Angel	ASD	Diaz, Virginia	Present	
Wiggins, Drakus	DPM	Smith, Doris	Present	
Guest	Dept.			
Arturo Sosa	MDAD		Present	