



Resource Conservation Committee Meeting
Thursday, 3/20/08
Minutes by Manuel Bazzani (MDAD)

1. **Julio Calle (DERM)** called the meeting to order at **2:24 PM** and all members present signed in.
2. **Status of February Minutes:** The February Minutes were approved.
3. **Julio Calle** decides that from now on the Minutes will be taken following the attendance list. The first three persons in the list were absent so **Manuel Bazzani** from Aviation was selected to take the Minutes.
4. **Committee members from DPM** were absent. The progress in the contracts for paper recycling and toner cartridge recycling were not discussed. DPM sent an e-mail to members of the committee excusing their absence.

“Doris and I have a scheduled meeting with our director today at 2:15pm and Km Ra, the DPM alternate, also has a conflicting meeting, therefore, DPM will not be present at today’s RCC meeting.

However, regarding the RCC agenda Item #6, Progress on the Toner Recycling Bid & the Cartridge Accumulation

- a. The toner recycling bid, IB8091-0/13, is advertised. A copy of the bid and addendum is attached for review. The bid should not be discussed at the RCC meeting due to the Cone of Silence. If there are any questions feel free to email Ruth Laureano, myself and copy the Clerk of the Board at clerkbcc@maimidade.gov.
- b. Find attached Susannah’s email regarding the toner cartridge accumulation. P.S. I have not spoken with Dan, GSA.

FYI: Bid No. 6829-2/11, Mixed Paper Recycling and Office Document Shredding opened yesterday with four (4) bids received; two (2) responding to the recycling portion and two (2) responding to the shredding portion. The bid proposals are under evaluation for responsiveness.

Drakus Wiggins, CPPB
Procurement Contracting Officer “

5. A previous list compiled by **DPM** in reference to Toner Cartridges Accumulation in each department was reviewed. **Audie Thompson** from GSA mentioned that used toner cartridges can be taken to the County Store.

Abreu, Edsel (HR)	
Aldrich, Gale (DHS)	
Ali, Amir (LIB)	
Almuina, Manny (DERM)	
Alonso, Rosa (FIN)	Our department has 20 boxes available for pick up.
Amaro, Marlene (CITT)	
Baptiste, Clayton (GSA)	
Bonilla, Sergio (ME)	
Boyer, Antoinette (GSA)	
Brookes, Ermine (SWM)	
Canales, Giraldo (HFA)	
Daniel, Aneisha D. (SWM)	
Fernandez, Manny (ETSD)	
Fievaris, Bobby (CSD)	We have a total of 40 toner cartridges at 140 West Flagler 9 th floors.
Fresnedo, Armando (FIN)	
Garcia, Neivy (Aviation)	We have 9 skids totaling approximately 700 to 750 individual boxes of toners.
Harvard, Dee (COC)	COC made arrangements with GSA to pick up our cartridges when the contract was cancelled.
Hepburn, Asheley (WASD)	
Hicks, Gregory D. (WASD)	
Hurston, Daryl (MDT)	
Jackson, Katheline (AMS)	We have a current total of 51 toners to be recycled.
King-Allen, Irelene (CED) (786) 469-2141	
Lampley, Gloria (PA)	
Lucas, Nirhmala (MDFR)	
Martin Spencer, Lorna (DBD)	
Martinez, Dea (OCI) Martin, Marcia (OCI) Office of Capital Improvements	OCI has accumulated about 25 cartridges currently overflowing a box on the 21 st floor.
McNally, Maria L. (OIG)	The Office of the Inspector General has about twenty toners. We are located at 19 West Flagler Street, Suite 220.
Quesada, Sonia (MAM) Quesada, Sonia (MAM)	
Quintana, Ruth (DP&Z)	DP&Z has two large tall boxes full of cartridges (approximately 30-35 toners). Please advise when GSA will pickup the toners/ink cartridges so that we can place the boxes perhaps outside of the freight elevator in the Stephen P. Clark Center.
Ramirez, Susana B. (GSA) Risk Management Division, GSA	We have approx. 20 (paper) boxes of used toner cartridges.
Rodriguez, Orky (PWD)	
Romano, Lucy (GSA)	
Rose, Phillip (Seaport)	
Saboya, Maria (Elections)	
Saydal-Hamilton, Mari (MDHA)	Miami Dade Housing Agency has roughly 60 toner cartridges for collection.
Sotolongo, Vivian (Building)	
Valenti, Marie (MDPR) Solomon, Bill (MDPR)	
Warner, Marla G (OSBM)	We at OSBM have 42 toner cartridges of varying sizes in two boxes.

6. **RCC Annual Report - Julio Calle** went over the draft of the RCC annual report 06-07 in order to add or correct the final version. **Ana Caveda** stated that companies: Cliff Berry and AERC Com Inc. need to be removed from the list of contractors. Cliff Berry has had serious problems before with the County. PMI is now the current hazardous waste hauler. She also suggested separating alkaline batteries from rechargeable batteries. She mentioned to research other companies for battery recycling because they could provide revenue for the County. **Ana C.** and other members suggested having a complete list of recycling companies and other resources listed on the RCC website. **Julio** is recommending that the RCC must be under the new Office for Sustainability in order to be more effective. **Julio** went over the items included in the Resolution R-702-05 and asked to the members of the Committee to help him to develop performance measures for the RCC.

7. Meeting was adjourned at 3:18 PM. Next meeting will be held on April 17, 2008

Miami-Dade Resource Conservation Committee				Minutes	
Meeting Date: March 20, 2008					2006
Attendance Roster					2007
Meeting Minutes: Manuel Bazzani					2008
Primary Rep.	Dept.	Alternate	Primary Initial	Alternate Initial	
Abreu, Edsel	HR	?			
Aldrich, Gale	DHS	Reese, Joann	Present		
Atkins, William	CAA	Singleton, Yolanda		Present	
Bazzani, Manuel	MDAD	Leal, Gustavo	Present		
Birdwell, Ruth	PA	Wyche, Corinthia	Present		
Bran, Ricardo	ITC	?			
Brannock, James	MDCR	Marquez, Richard			
Broaster-Doyle, Pamela	AMS	?			
Cacicedo, Pedro	ETSD	Bianchi, Carlos	Excused		
Callava-Fernandez, Maria	OCHP	?			
Calle, Julio	DERM	Valdes, Dorian	Present		
Camejo, Oscar	MPO	Palmer, Donna		Present	
Campbell, Kyndal	Vizcaya	Rustin, Jim		Excused	
Carelus, Luke	CRD	?			
Casaday, Gail	PWD	Saldivar, Yadiris	Present		
Colbourne, Yvette	SWM	Clark, Khanya		Present	
Cole, Michael	MDPD	Anderson, John	Present		
Coughlin, Dan	GSA Store	?			
Diaz, Danny	BLDG	Rojas, Ronald		Present	
Douglass, Daniel	GSA, Fac. Mgt.	Racine, David	Present		
Edouard, Stanley	DERM	Medina, Carlos		Present	
Eichenbaum, Anita	MDFR		Present		
Flevaris, Bobby	CSD	Beltran, Mayra		Present	
Hamilton, Mark	GSA, Fleet	?			
Hope, Becky	Seaport	?	Present		
Kong, Christopher	OSBM	Horton-Tavera, Amy	Present		
Maresma, Leonel	LIB	Gorgoy, Lluís			
Negahban, Sherry	WASD	Caveda, Ana	Present		
Nisely, David	HT	?			
Plummer, Tom	GSA, UTV	?	Present		
Rojas, Claudia	ADA	?			
Rowe, Garrett	DP&Z	?			
Saboya, Maria	Elections	Konstantinidis, Anestis		Present	
Sanchez, Rodzandra	COE	Cedeno, Rachelle			
Shycko, Jaime	GIC	?			
Solomon, Bill	MDP&R	Seaman, Jon	Present	Present	
Taylor, Coralee	DBD	Ferguson, Asa	Present		
Thomas-Jones, Donna	FIN	Callwood, Debra	Present		
Thompson, Audie	GSA, Printing	?	Present		
Toledo, Adien	MDTA	Sharifi, Akbar			

Torres, Militssa	CUA	Pezoldt, Dana	Present	
Troner, Susannah	OSS	?	Excused	
Villarreal, Angel	ASD	Diaz, Virginia	Present	
Wiggins, Drakus	DPM	Smith, Doris	Excused	
Guest	Dept			