



Resource Conservation Committee Meeting

Thursday, 3/20/08

2:00pm - 4pm Overtown Transit Village (2nd floor training room)

Agenda

Minutes to be taken by _____

1. **Call to Order - (Julio) -5 minutes**
2. **Julio decides who will take Committee Minutes - 5 Minutes**
3. **Vote on last month minutes- 5 minutes**
4. **Reminder to committee to sign attendance sheet and fill in missing alternate representatives (?)- 5 minutes**
5. **Previous updates from last month meeting-15 minutes**
 - Used toner Recycling Bid:
 - ❖ DPM stated that there were still pending items from Stanley Edouard on the paper recycling bid
 - ❖ DPM advised that there was no central location established yet for the recycled toner cartridges, Drakus Wiggins was going to check with the vendors; Audie Thompson with the County store
 - ❖ Maria Saboya from Elections suggested that the members might want to contact Goodwill Industries to pick up toners
 - Julio Calle circulated a spreadsheet to the members reflecting the departments that had not submitted their annual report to the BCC
 - Carlos Medina showed an example of web layout demonstration that DERM is going to develop to report annual numbers on the RCC portal page
 - Julio Calle stated that the members need to review the ASE measures and initiatives for DERM (scorecard) and modify as necessary. These were the questions:
 - ❖ Number of new Pollution Prevention (P2) activity implemented by department ;
 - ❖ Number of hybrid vehicles added to County fleet;
 - ❖ Number of formal recycling programs started;
 - ❖ Number of environmentally friendly materials purchased by departments.
6. **Progress on the Toner Recycling Bid & the Cartridge Accumulation -30 minutes**
7. **RCC Annual Report- 20 minutes**
8. **County joined the Responsible Purchasing Network (RPN) website: www.ResponsiblePurchasing.org – 10 minutes**
9. **Other Issues- 5 minutes**
10. **Next meeting date- Thursday, April 17, 2008; Location-OTV DERM 3rd floor Computer Training Room**