



Resource Conservation Committee Meeting
Thursday, 5/15/08
2:00pm - 4pm Overtown Transit Village (2nd floor training room)
Agenda

Minutes to be taken by _____

- 1. Call to Order -5 minutes**
- 2. Decide who will take Committee Minutes - 5 Minutes**
- 3. Vote on last month minutes - 5 minutes**
- 4. RCC Budget (Edsel Abreu)- 10 minutes**
- 5. New member to the RCC roster (welcome aboard)-5 minutes:**
 - Jeanmarie Massa (SWM)
 - Hector Paredes (GSA Fleet)
 - Devesh Nirmul (OOS)
- 6. Reminder to committee to sign attendance sheet and fill in missing alternate representatives (if applicable)- 5 minutes**
- 7. Presentation on the New Curbside Recycling Contract (Jeanmarie Massa)- 15 minutes**
- 8. Updates -15 minutes**
 - Herman Ramsey's mix paper recycling contract
 - Drakus Wiggins toner cartridge recycling contract
 - County web page should provide a link to all available County literature and initiatives. Chris Kong stated that this was the role of the GIC
- 9. RCC performance Measures-15 minutes**
- 10. Implementation of SB692 (recycling multiple materials)- 15 minutes**
- 11. Daniel Douglas suggestions for the RCC meeting- 15 minutes**
- 12. Other Issues (Conferences / Workshops & County portal page)- 10 minutes**
- 13. Next meeting date- Thursday, June 19, 2008; Location-OTV DERM 2nd floor Training Room**

Resolution R-702-05 goals:

1. Increasing the percentage of County purchases of office goods containing recycled materials and/or identified as an environmentally preferred product;
2. Increasing the rate of participation in recycling by County agencies;
3. Increasing the overall percentage of the County's operational waste stream that is eliminated or diverted through recycling and conservation efforts; and
4. Reducing operational costs through environmentally-preferable products, services and practices.

Monthly RCC Performance Measures Questions:

1. **What is the number of recycled and/or environmentally preferable products (EPP) your department purchased through General Services Administration (GSA) or vendor?**
2. **Does your department have a recycling program?**
3. **Has your department expanded the recycling program and/or conservation efforts (waste minimization) during this period? Explain how.**
4. **Complete the chart below to demonstrate the savings in your department by using environmentally-preferable products, services or practices during this month?**

Previous cost of product/service	New cost of product/service	Total saving of new P2 activity
\$	\$	\$

Daniel Douglass suggestions for the RCC:

1. Establish several subcommittees to review a minimum of 5 pending contracts per quarter of the many contracts issued by DPM for inclusion of environmental measures, compliance with existing laws and regulations, and opportunities to mandate green practices.
2. Establish several subcommittees to conduct site reviews of county Facilities to document opportunities for improvement. All site visits to be published in advance so no one is taken by surprise and everyone has an opportunity to self police before they are inspected. A site inspection of at least one County Facility per quarter should be a minimum commitment.
3. Establish a subcommittee to review and approve all environmental literature and marketing information distributed by the County for accuracy and verification that the County itself follows what is written.
4. Reduction of Monthly RCC meetings to quarterly, using the extra time that would have been used in monthly meetings to conduct subcommittee activities.